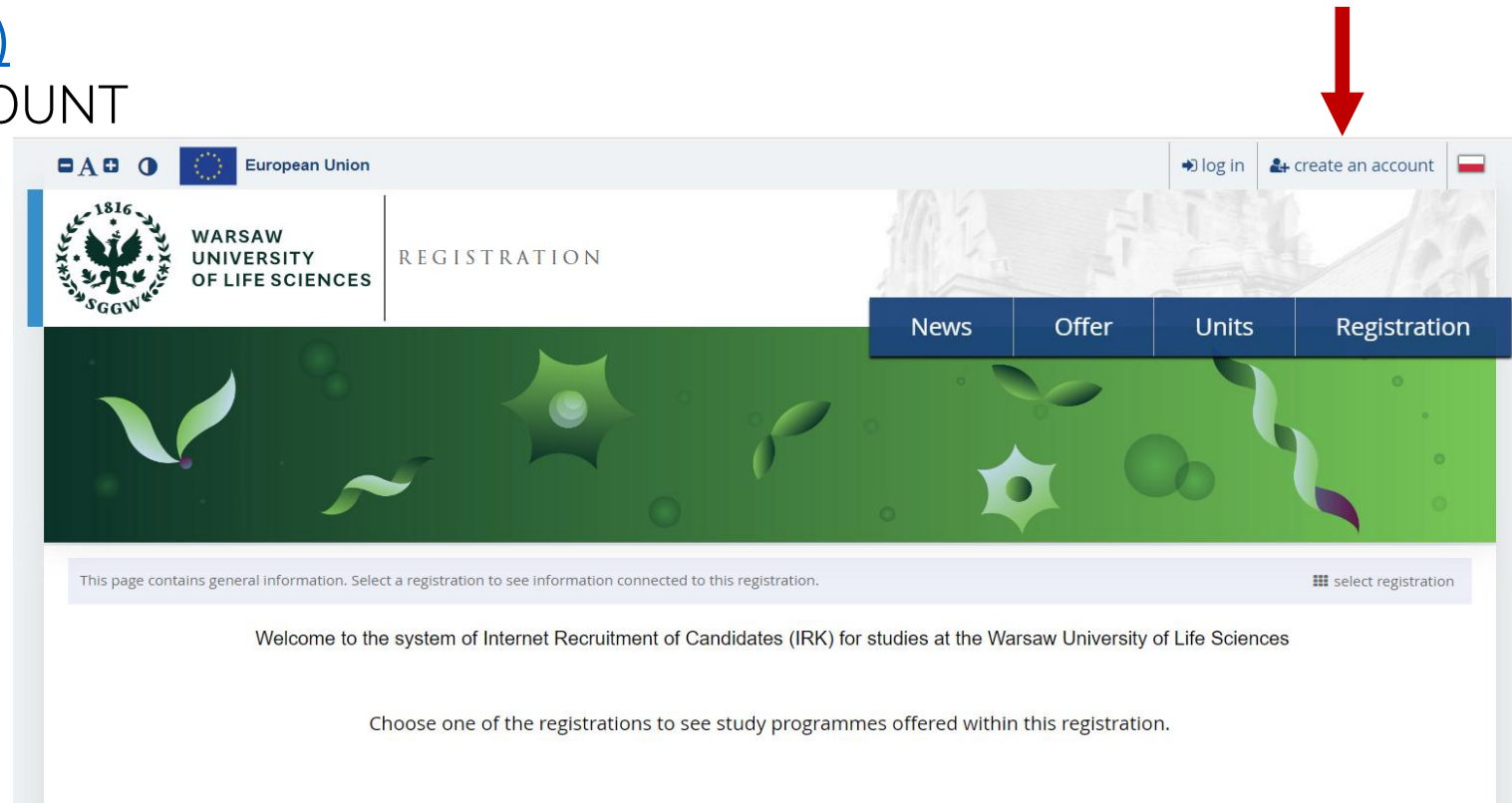


REGISTRATION:

1. GO TO WEBSITE: [IRK \(sggw.edu.pl\)](http://irk.sggw.edu.pl)
2. CLICK OPTION CREATE AN ACCOUNT



The screenshot shows the top navigation bar of the IRK website. On the right side, there are links for 'log in' and 'create an account'. A red arrow points to the 'create an account' link. The page header includes the Warsaw University of Life Sciences logo and the text 'REGISTRATION'. Below the header is a green banner with a leaf pattern. A navigation menu contains 'News', 'Offer', 'Units', and 'Registration'. The main content area contains the text: 'Welcome to the system of Internet Recruitment of Candidates (IRK) for studies at the Warsaw University of Life Sciences' and 'Choose one of the registrations to see study programmes offered within this registration.' There is also a 'select registration' button.



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REGISTRATION:

- 3. READ AND ACCEPT GDPR
- 4. CHOOSE „CONTINUE”

PERSONAL DATA PROCESSING INFORMATION

DATA CONTROLLER

In accordance with the general data protection regulation (hereinafter: GDPR), the controller of your personal data is Warsaw University of Life Sciences, with its registered office at 158 Naciszynowska Street, 02-107 Warsaw (hereinafter: SGGW or the Data Controller).

The Data Controller can be contacted:

- in writing: Szkoła Główna Gospodarstwa Wiejskiego w Warszawie, ul. Naciszynowska 158, 02-107 Warszawa (SGGW, 02-107 Warszawa, Naciszynowska 158);
- by phone: +48 22 108 11 000.

PURPOSE AND LEGAL BASIS FOR DATA PROCESSING

Your personal data will be used for the following purposes:

1. Personal data processing is necessary to fulfil the legal obligations of the Warsaw University of Life Sciences in connection with the performance of tasks specified in the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws 2018, item 161), in accordance with the consent on its basis and internal executive acts in force at the Warsaw University of Life Sciences (Art. 6, 1(a) of the GDPR) in cooperation with Art. 9(1)(a) of the GDPR (processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller).
2. Disseminating the recordings of exams and assessments - if it is required in the admission process by a given field of study and was held with the use of IT technologies ensuring control and recording of their course. These data will be recorded on the basis of a separate consent (Art. 6, 1(a) of the GDPR).
3. Conclusion of an agreement or undertaking actions on request before conclusion of an agreement, a contracting party of which is a student (PND student) (recruitment studies, paragraph 1(a), 6, 1(b) of the GDPR).
4. Pursuing or defending any potential claims, in connection with admission process, or performance of an agreement or in connection with the need to demonstrate certain facts of significant importance to the Controller (Art. 6, 1(f) of the GDPR - legitimate interest) (the details for pursuing claims under the contract are specified in detail in the Code of Ethics).

DATA STORAGE PERIOD

The data will be used for the period necessary to achieve purposes described above. Depending on the legal basis, it will be respectively:

- the duration of the recruitment process, and after its conclusion for a period of 6 months;
- until the consent to the processing of personal data is withdrawn. You have the right to withdraw your consent to data processing at any time. If you choose to exercise this right, our staff will delete your data and the data will be anonymized. The withdrawal of consent does not affect the lawfulness of data processing for the period of validity of the consent;
- when applicable, your personal data will be processed for the period necessary to establish, pursue and defend claims;
- in case of interrupting the process of setting up accounts in the Internet Examination of Candidates (IEC) system, any data will not be stored or processed.

RIGHTS RELATED TO DATA PROCESSING

You may submit a request to us for:

- an access to personal data (information on personal data being processed and a copy of the data);
- data rectification (if they are incorrect);
- data erasure (when the criteria specified in the GDPR);
- restriction of personal data processing;
- removal of the personal data processing in accordance with the principles set out in the GDPR.

Notwithstanding the rights listed above, you may file an objection against processing of your data at any time, if the legal basis for the use of data is a legitimate interest (Article 6(1)(f) of the GDPR).

Moreover, you have the right to lodge a complaint with the President of the Personal Data Protection Office if you believe that the processing of your personal data violates the law.

OBIGATION TO PROVIDE DATA AND CONSEQUENCES OF NOT DOING SO

Providing data is voluntary but necessary to take part in the recruitment process for first cycle studies, second cycle studies, uniform master's studies, Doctoral School, postgraduate studies, exchange studies and other forms of education at Warsaw University of Life Sciences. Providing false or inaccurate data is unlawful.

The data shall have the right not to be subject to decision based solely on automated processing, including profiling, as set out in Article 22 of the GDPR.

DATA RECIPIENTS

The recipients of your personal data are:

1. authorized employees or associates of the Warsaw University of Life Sciences;
2. entities processing personal data on the request and on behalf of Data Controller on the basis of a non-confidential agreement for personal data processing in order to provide specified services, e.g. IT services, e.g. hosting, delivery or maintenance of IT systems, legal services, advisory services, including in part of the Data Protection Officer (advising services), accounting services, traditional mail service, and in the case of electronic mail - Microsoft, along with other tools provided by Microsoft.

HOW TO CONTACT US ON PERSONAL DATA PROTECTION

The Controller has appointed a Data Protection Officer (hereinafter: DPO), who can be contacted in matters related to the processing of personal data and the exercise of rights of users in accordance with the provisions on the protection of personal data via:

- in writing: Szkoła Główna Gospodarstwa Wiejskiego w Warszawie, ul. Naciszynowska 158, 02-107 Warszawa, Poland; or
- by email: gdpr@sggw.edu.pl

The Controller is responsible for the security of the personal data provided and for processing them in accordance with the law.

I have read and accept the above information.



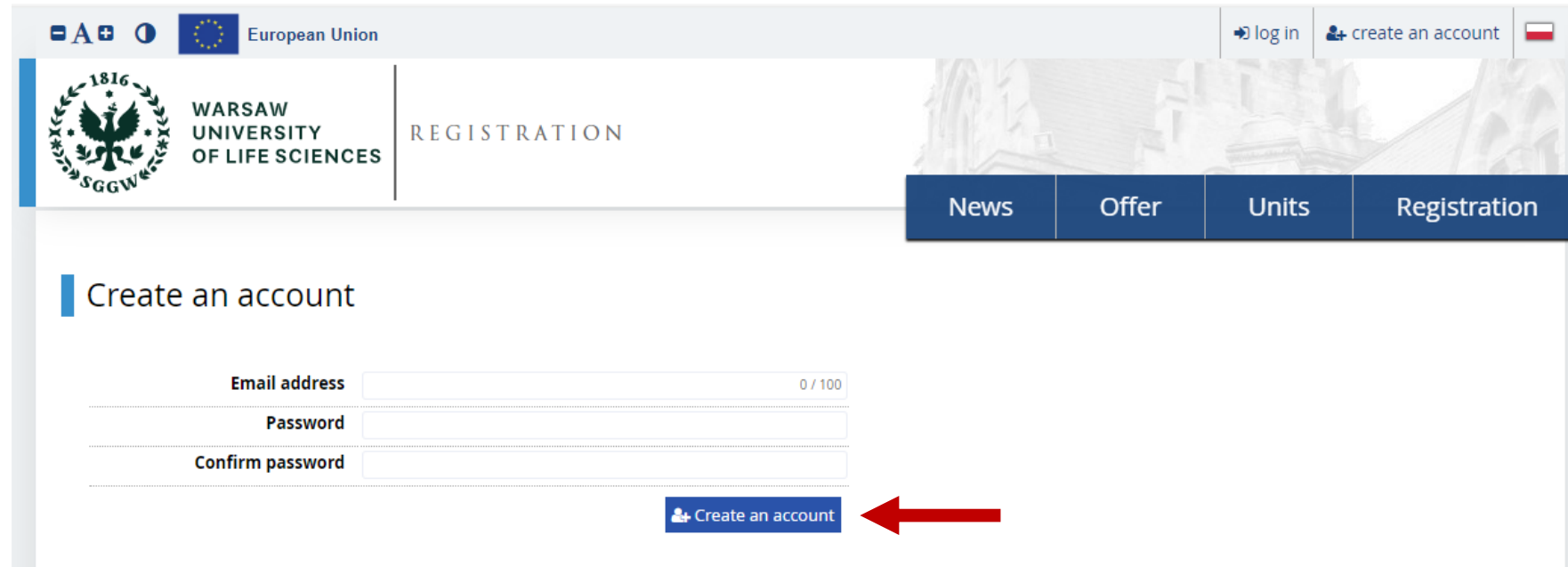
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REGISTRATION:

5. ONCE YOU ENTER EMAIL ADDRESS AND PASSWORD – ACTIVATION LINK WILL BE SENT TO YOUR EMAIL ADDRESS



European Union

log in create an account

1816
WARSAW UNIVERSITY OF LIFE SCIENCES
REGISTRATION

News Offer Units Registration

Create an account

Email address 0 / 100

Password

Confirm password

Create an account

6. OPEN YOUR MAILBOX AND CLICK THE LINK TO ACTIVATE YOUR ACCOUNT



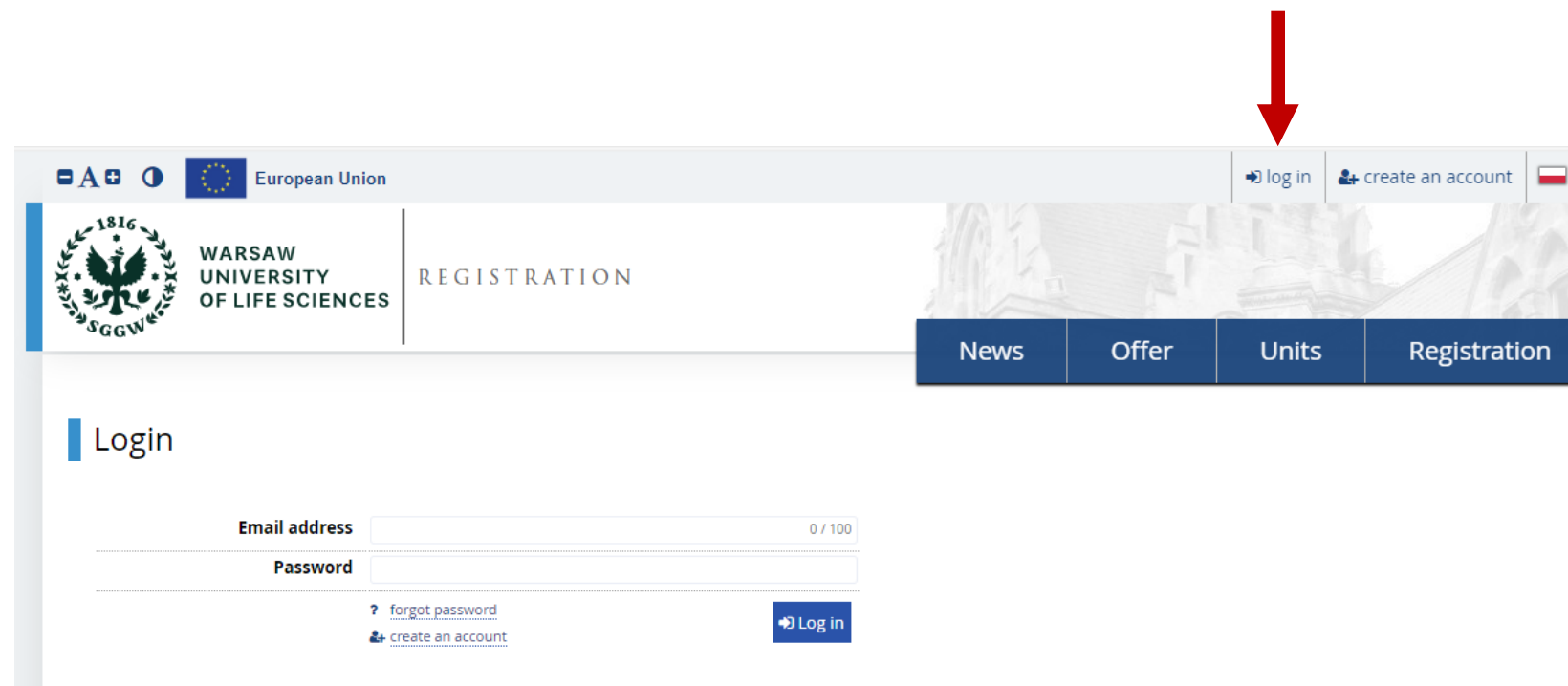
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IRK ACCOUNT:

6. LOG IN



The screenshot shows the top navigation bar of the Warsaw University of Life Sciences website. In the top right corner, there are links for 'log in' and 'create an account'. A red arrow points to the 'log in' link. Below the navigation bar, the main content area features the university's logo and name, followed by a 'REGISTRATION' section. A blue navigation menu contains links for 'News', 'Offer', 'Units', and 'Registration'. The 'Login' section is highlighted, showing input fields for 'Email address' and 'Password', along with links for 'forgot password' and 'create an account', and a 'Log in' button.



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IRK ACCOUNT:

7. FILL OUT PERSONAL INFORMATION AND SAVE

The screenshot displays the registration interface for the Warsaw University of Life Sciences. At the top, there is a navigation bar with the university logo, the text 'WARSAW UNIVERSITY OF LIFE SCIENCES', and 'REGISTRATION'. To the right, there are links for 'News', 'Offer', 'Units', and 'Registration'. Below this, a breadcrumb trail shows 'My account'. The main content area is titled 'My account' and contains a form field with an information icon and the text 'Please fill in your name and surname.' A red arrow points to this field. Below the form field is a horizontal menu with buttons for 'Account settings', 'Personal forms', 'Enrollment applications', 'Payments', 'Messages', 'Notifications', 'Clauses and consents', and 'Help'. A blue 'Save' button is located at the bottom right of the page.



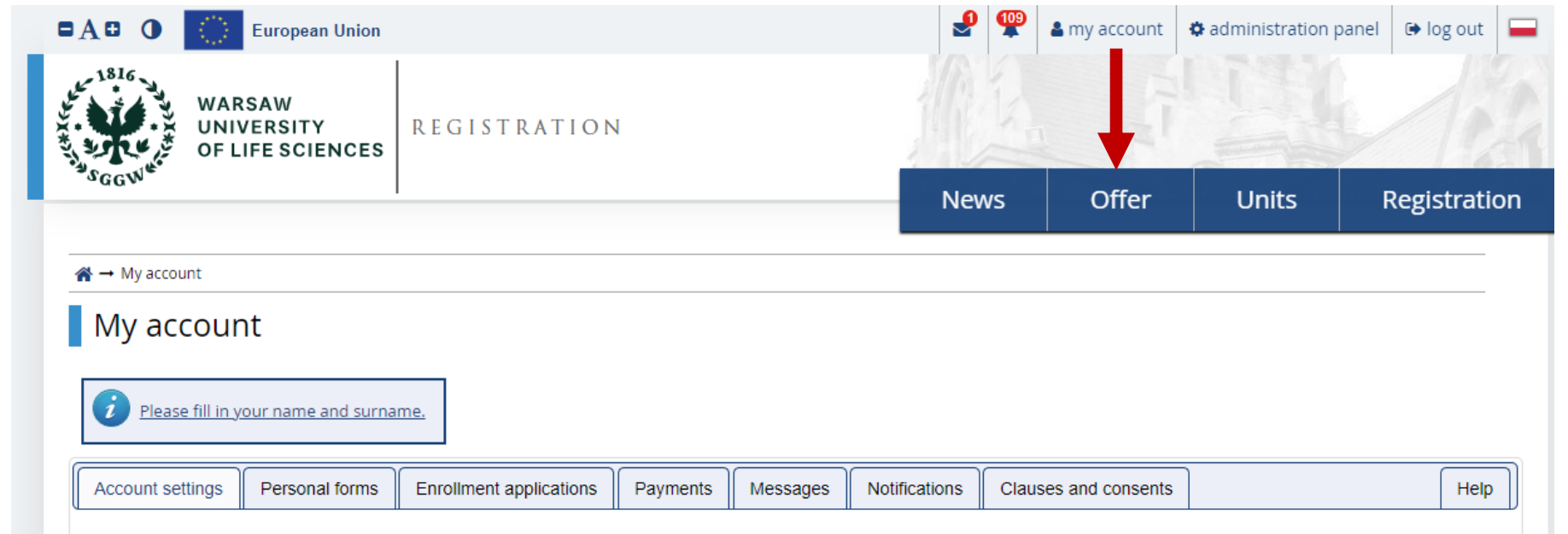
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APPLICATION SUBMISSION:

8. CHOOSE SECTION OFFER



The screenshot shows the user interface of the Warsaw University of Life Sciences registration portal. At the top, there is a header with the university logo, name, and 'REGISTRATION' text. A navigation menu contains 'News', 'Offer', 'Units', and 'Registration'. A red arrow points to the 'Offer' button. Below the navigation, there is a 'My account' section with a message: 'Please fill in your name and surname.' At the bottom, there is a row of buttons for 'Account settings', 'Personal forms', 'Enrollment applications', 'Payments', 'Messages', 'Notifications', 'Clauses and consents', and 'Help'.



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APPLICATION SUBMISSION:

9. CHOOSE RELEVANT MOBILITY CALL

1816
WARSAW UNIVERSITY OF LIFE SCIENCES

REGISTRATION

News Offer Units Registration

Select registration

Select registration

Please select a registration you're interested in. This will allow the system to display an offer more suiting your expectations.

Long cycle programmes in Veterinary Medicine (winter semester 2026/27)
Recruitment

KURSY SGGW - 2026/27
Rekrutacja na Kursy SGGW prowadzone przez Uniwersytet Otwarty

Registration for exchange students - WINTER SEMESTER 2026/27
Registration

Registration for projects - summer semester 2025/26
Mobility call



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APPLICATION SUBMISSION:

10. CHOOSE RELEVANT MOBILITY CALL

Registration for projects - summer semester 2025/26 switch registrations cancel selection

The offer displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

Offer

Filters Only with active phase Filter G ↕

Language(s) of instruction

- English
- Polish

Organizational units

Available units	Selected units
<input type="text" value="Filter"/> Exchange students Warsaw University of Life Sciences	

E

- ERASMUS-STAFF_Staff mobility KA171

N

- NAWA_WUE_Intergenerational communication course focused on new generations (Z and Alpha)
- NAWA_WUE_PL_Szkolenie z komunikacji międzypokoleniowej, ze szczególnym uwzględnieniem pokoleń Z i Alpha
- NAWA_WUE_Train The Trainer - internationalization and training skills



P

- PROM2025_call for participants
- PROM2025_call for participants

U

- UNigreenSkills_ScientificMission_JRC2
- UNigreenSkills_ScientificMission_JRC3
- UNigreenSkills_ScientificMission_JRC6
- UNigreenSkills_ScientificMission_JRC7
- UNigreenSkills_ScientificMission_JRC8



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APPLICATION SUBMISSION:

11. CLICK BUTTON SIGN UP

Registration for projects - summer semester 2025/26 ↻ switch registrations ✕ cancel selection

The offer displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

🏠 → Offer → NAWA_WUE_Train The Trainer - internationalization and training skills

NAWA_WUE_Train The Trainer - internationalization and training skills

DEVELOP NEW SKILLS WITH UNIGREEN!

SGGW AND UNIGREEN INVITE YOU TO JOIN THE TRAINING SESSION:

TRAIN THE TRAINER - internationalization and training skills

📅 15-18|06|2026 (I edition) or 23-26|06|2026 (II edition)

📍 Warsaw University of Life Sciences

🌐 <https://unigreen.sggw.edu.pl>

The Project is financed by the European Funds for Social Development 2021 - 2027 under the NAWA support for European Universities programme, FEWS 01 05-IP 06-0215/23

Details	
Code	NAWA_WUE_TrainTheTrainer
Language(s) of instruction	English
Recruitment committee address	unigreen@sggw.edu.pl

[✉ Ask a question](#)

Phase 1 (15.05.2026 15:00 - 31.05.2026 23:59)

[➔ Sign up](#)



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APPLICATION SUBMISSION:

12. CHOOSE ENROLLMENT APPLICATIONS AND **FILL OUT ADDITIONAL INFORMATION**

Account settings Personal forms **Enrollment applications** Payments Messages Notifications Clauses and consents Help

Enrollment applications

[REK_2025_26L_PROJECTS] Registration for projects - summer semester 2025/26 (open)
Recruitment for the summer semester 2025/2026

Description

[NAWA_WUE_TrainTheTrainer] NAWA_WUE_Train The Trainer - internationalization and training skills

Phase 1 edit (x withdraw) 15.05.2026 - 31.05.2026 Application history	Recruitment fee <input type="radio"/> not required	Score ---	Qualification status --- The results will be visible: 04.06.2026 00:00	Decision ---
--	---	--------------	---	-----------------

Additional information

Please provide additional information in order to complete registration.
 NAWA_WUE_Train the Trainer - internationalization and training skills (required)

You need to submit your application in order to take part in the recruitment process.
You need to fill in all the required information before you can submit your application.

[Documents and further steps](#)



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APPLICATION SUBMISSION:

13. ANSWER QUESTIONS AND ATTACH REQUIRED DOCUMENTATION

14. CLICK BUTTON SAVE AND RETURN

Please choose your sending institution' country *	-- select --
Please choose your sending institution's name/ Proszę wybrać nazwę swojej instytucji wysyłającej *	-- select --
Select the dates *	-- select --
Please indicate type of participation/ Proszę wskazać rodzaj uczestnictwa *	-- select --
Please indicate your academic status / Proszę wskazać swój status akademicki *	-- select --
Please indicate your situation/ Proszę wskazać swoją sytuację *	-- select --
Please attach the Supervisor's consent (Appendix 1) *	<input type="button" value="Wybierz plik"/> Nie wybrano pliku Appendix 1 to the Regulations
Please confirm your English proficiency at least at CEFR B2 level / Proszę potwierdzić znajomość języka angielskiego na poziomie co najmniej B2 według CEFR *	-- select -- Candidate is required to communicate in English at a CEFR B2 level at least, enabling full participation in the Scientific mission
Please describe intended use of the acquired skills after the educational service 'Train the Trainer' / Proszę opisać zamierzone wykorzystanie umiejętności nabytych po szkoleniu "Train the Trainer" *	Intended use of the acquired skills/Wykorzystanie nabytych umiejętności
Please describe reasons for participating in the educational service 'Train the Trainer' / Proszę opisać powody uczestnictwa w szkoleniu "Train the Trainer" *	Motivation





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APPLICATION SUBMISSION:

15. CLICK BUTTON SUBMIT

You need to submit your application in order to take part in the recruitment process.

After submitting the application you won't be able to make any changes!

✓ Submit

16. IN CASE OF QUESTIONS CONTACT unigreen@sggw.edu.pl



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THANK YOU FOR SUBMISSION



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